# **Bailbooks Privacy Policy**

Last Updated: August 1, 2025

#### Introduction:

At Bailbooks LLC ("Bailbooks"), your privacy is extremely important to us. This Privacy Policy explains how we collect, use, share, and safeguard your information when you use <a href="https://bailbooks.com">https://bailbooks.com</a>, our mobile apps (including the Bailbooks Defendant Mobile App), and any related digital services we provide in the United States. By using Bailbooks websites or services, you agree to the practices described here.

#### **Definitions:**

Capitalized terms not defined in this Privacy Policy have the meanings given in our Terms of Use.

#### **How We Collect and Use Information**

# **Types of Information We Collect:**

When you interact with Bailbooks, we may collect the following categories of information:

## **Registration and Profile Information:**

- Name (first and last), username
- Mailing address
- Email address
- Phone number
- Employer and job title (if applicable)
- Account credentials
- Billing and payment information (if you purchase services)
- Profile photo (e.g., when you perform a "Check-in" via our mobile app)

#### **Location Data:**

- With your permission, we collect geolocation data (latitude/longitude) from your mobile device when you use features such as the "Check-in" function in our Defendant Mobile App.
- If you wish to restrict collection of location data, update your device's privacy settings. Please note, certain app features—like Check-in—require location access to function.

## **Technical and Usage Data:**

- IP address
- Browser type and version
- Device identifiers
- Site and app usage activity

#### **How We Use Your Information:**

Bailbooks uses your data to:

- Deliver, maintain, and enhance our services
- Process your transactions and manage your account
- Provide customer support and respond to your requests
- Notify you about important service or account updates
- Communicate offers or promotions (with your consent)
- Meet legal obligations and enforce our terms and policies
- Monitor for fraud, abuse, or misuse

## **Opt-In Communications and Your Choices:**

By providing your email and phone number, you expressly consent to receive:

- Service-related alerts and security notifications
- Text messages and push notifications tied to your account
- Promotional emails, if you opt-in

# **Opt-Out Instructions:**

- Click "Unsubscribe" in any promotional email
- Reply "STOP" to SMS messages
- Control push notifications within the app settings ("Settings" → "Alert Options")
- Email privacy@bailbooks.com to update your preferences

You may still receive critical account or transactional messages even if you opt out of marketing.

#### **Your Choices About Your Information:**

- Access, Correction, and Deletion: You may request access to, correction of, or deletion of your personal data at any time. To close your account or request deletion, email us at <a href="mailto:gary@bailbooks.com">gary@bailbooks.com</a>.
- **Location Sharing:** You can stop sharing your location by updating your device settings. However, disabling location may make features like "Check-in" unavailable.
- Notification Preferences: Customize push notification settings inside the mobile app.

We retain your information as long as your account remains active or as necessary for legal, accounting, and service requirements. After account closure, data is deleted in accordance with our retention policy.

#### **Cookies and Tracking:**

Bailbooks uses essential cookies and collects certain technical data (IP address, browser, app usage) to ensure security and improve our platform.

We do **not** use cookies or trackers for advertising purposes.

You can adjust your browser or app settings to restrict or clear cookies, but this may impact functionality.

#### **How We Share Information:**

Bailbooks does not sell or rent your information. We may share your data with trusted vendors or partners who help us provide:

- Payment processing
- Customer service
- Technical support
- Fraud prevention
- Legal and regulatory compliance

All partners and service providers are contractually obligated to safeguard your data and only use it for legitimate purposes.

#### **How We Protect Your Information:**

Bailbooks uses industry-standard technical, physical, and administrative safeguards to protect your information, including:

- SSL encryption
- Secure servers and restricted access controls
- Multi-factor authentication (where supported)
- Commercially reasonable technical and organizational measures to prevent unauthorized destruction, loss, or alteration

While we take every reasonable measure, no system is entirely secure. If we ever discover a data breach affecting your information, we will investigate and notify affected individuals as required by law.

We will never ask for your password, credit card, or identification numbers via unsolicited calls or emails.

#### **Location and Check-In Features:**

Some features, such as the Bailbooks Defendant Mobile App's Check-in, rely on your location.

- We collect and use your device's GPS data solely to provide and confirm check-ins required by your bail agent.
- If you revoke location access, you will not be able to use Check-in features.

## **Storing and Transferring Your Personal Information:**

Your data may be stored on secure servers in the United States or other locations as required. If your information is transferred outside the U.S., we apply appropriate legal protections (such as standard contractual clauses).

#### **Data Retention:**

Personal data is kept only as long as necessary for the stated purposes or as required by law. Afterward, it is securely deleted or anonymized.

# **Children's Privacy:**

Bailbooks does not knowingly collect information from children under 13. If you become aware that a child has provided personal data, contact us and we will promptly remove it.

# Your California Privacy Rights (CCPA)

California residents may:

- Request access to the information we hold
- Request deletion of their data
- Opt out of certain data sharing

Bailbooks does **not** sell personal information. To exercise your rights, email <u>customerservice@bailbooks.com</u>.

## **Business Transfers**

If Bailbooks is sold, merges, or is otherwise involved in a business transaction, your information may be transferred. We'll notify you of significant changes affecting your data.

#### **Legal Jurisdiction**

This policy is governed by Colorado law. Any legal disputes will be handled in the courts of Colorado.

# **Changes to This Policy**

We may update this Privacy Policy periodically. Revisions will be posted on this page with the updated date. Significant changes will be communicated via email or in-app notice.

#### **How to Contact Us**

For questions or requests regarding this Privacy Policy or your data, contact:

# **Privacy Officer**

Bailbooks LLC 1173 W. 124th CT. Westminster, CO 80234 (720) 254-1267 gary@bailbooks.com